Annex 8 to the Procurement Conditions ‘Qualification Requirements for Tenderers and Required Quality and Environmental Management System Standards’

QUALIFICATION REQUIREMENTS FOR TENDERERS AND THE REQUIRED QUALITY AND ENVIRONMENTAL MANAGEMENT SYSTEM STANDARDS

**ESPBI IS PowerBI Reporting Services**

**Procurement lot 3**

1. The tenderer must comply with the qualification requirements set out in this Annex. If the tenderer’s right to engage in the activity concerned is not verified in full, the tenderer undertakes to ensure that the Contract is going to be performed only by the persons entitled to engage in this activity.
2. The Contracting Authority may consider that the tenderer does not have the required professional capacity if it identifies a conflict of interest of the tenderer, which might adversely affect the performance of the Contract.
3. If the tenderer provides equivalent documents, the equivalence of the documents provided must be demonstrated by the tender itself.

Table 1.

| No | Qualification requirement | Documents proving compliance with the requirement | Entity that has a compliance requirement |
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| 1. | The Provider must have (or may involve) qualified specialists responsible for the performance of the Contract.  **Note:** The Contracting Authority shall specify the required competences in points from **1.1 to 1.3.**, and the tenderer shall provide the number of specialists complying with the requested competences. The same person shall be able to perform the functions of several specialists. | 1) A list of proposed specialists drawn up using the template provided in Annex 14 to the Procurement Conditions  2) In the event the specialist is not an employee of the tenderer, a consent of the specialist to perform the duties assigned to them shall be provided by the successful tenderer after the signing of the Public Procurement Contract | In the case of a group of economic operators, the requirement must be fulfilled by the professionals of the member(s) of the group of economic operators, taking into account the commitment they make to the contract.  The supplier may rely on the capacities of other economic operators only if those operators (their staff) will themselves perform the part of the contract for which their capacities are required.  Subcontractors - if the supplier (the professionals it employs) meets the requirement itself but intends to use subcontractors (its professionals), the professionals of the subcontractors must meet the requirements if the subcontractors (their personnel) will themselves perform the part of the contract requiring the specified qualifications. |
| 1.1 | **Project manager:**   1. Over the last 7 years, the specialist must have at least 3 years of experience as a project manager in implementing contracts (projects) related to the creation of information systems. 2. Over the last 5 years, the specialist must have implemented at least 1 contract/project where the specialist was responsible for the management of the information system implementation project and value of which was not less than EUR 86 000 (excluding VAT). | Certificate drawn up in accordance with the template set out in Annex 14 to the Procurement Conditions. |
|  | **Data analysis expert:**  Over the past 7 years, the professional must have at least 3 years of experience in developing data reports using Microsoft PowerBI tool. | Certificate drawn up in accordance with the template set out in Annex 14 to the Procurement Conditions. |
|  | **PostgreSQL Expert:**  Over the past 7 years, the expert must have at least 3 years of experience in developing information systems databases using PostgreSQL | Certificate drawn up in accordance with the template set out in Annex 14 to the Procurement Conditions. |

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| **Notes:**  1) The development (creation) of information system shall be considered to include the creation of a new information system or a new register, or the upgrading/expansion of an existing information system or an existing register when it is necessary to create new functionalities of the information system or register, or to replace the information processing processes implemented, except for the maintenance and support of the information system or register, which includes only the correction of errors and the elimination of malfunctions.  2) The Contract/project may have commenced earlier than 5 or 7 years ago (subject to a specific requirement) with reference to the deadline for submission of tender bids; however, the completion date of the contract/project must fall within the specified period of 5 or 7 years (subject to a specific requirement) preceding the deadline for submission of tenders.  (3) Experience shall be assessed considering the completed projects, contracts or employment contracts, unless the expert has fully discharged all their obligations under the contract, e.g., has performed process analysis and the analysis phase is fully completed and validated. The duration of simultaneous projects, contracts or employment contracts shall not be summed up. Work experience shall be calculated by summing the duration of projects, contracts or employment contracts in months up to the relevant number of years; incomplete month shall be considered as a full month. |

1. Conformity of tenderers with the qualification requirements shall be assessed in accordance with the procedure for the evaluation of tender bids set out in the Procurement Conditions.

Tenderer qualification adjustment/supplement/clarification shall be carried out in accordance with the provision of the Rules approved by Order No. 1S-240 of the Director of the Public Procurement Office of 30 December 2022 On Approval of the Rules for Adjustment, Supplement or Clarification of Tender Bids.6. The Contracting Authority shall not require tenderers to comply with the quality management system and environmental management system standards.